

# Shared Governance – Oversight Group

9/23/2024

2:30 – 4 PM

## **In Attendance:**

Melissa McCormack, Sara Steidl, Kattie Riggs, Tim Cook, Lori Hall, Justine Munds, Jim Wentworth-Plato, Jeff Shaffer, Mark Yannotta, David Plotkin, Carol Burnell, Debra Mason, Danielle Hoffman, Jessica Kissler, and Casey Layton

## **1. Welcome and Re-Introductions**

- Name, title, pronouns, councils participating on, what do you like to cook or eat

## **2. Review Our ‘Typical’ Meeting Agenda**

There was a request to look at the draft charter and provide any feedback. There were discussions around if the Oversight Group was a decision-making body or not. The definition of the word “decision” might need to be made clear as to what is meant by the word. Is this group a decision-making body?

There was discussion regarding having the meeting agenda items and materials prior to when the agenda will go out either Monday or Tuesday for a Thursday meeting. There was an ask that everyone come prepared to meetings by reviewing meeting materials in advance. Meeting agenda items and materials need to be submitted to the Co-chairs and Recorder the Friday before the meeting for an agenda to go out Monday or Tuesday.

The Student Support Council did some prep-meeting and had a list of questions that came out of the prep meeting. There were policies that used to come from ARC that will now fall under the Student Support Council. There is a question regarding what that process might look like. What standardizations should we set at this level for all Councils and what are we going to allow Councils to create their own?

How do we get students involved in the councils? ASG is one way to get student support. The Process Support does know they need to come up with best practices on how to get students involved or participating on councils. The Process Support group is working with John Ginsburg to develop these best practices. There will be different ways to help get students involved.

Community Engagement – what is the best and expected way to best engage in these councils? Is that something we want to standardize or should each Council create their own rules? Should

the meetings be recorded and posted somewhere? The Community is that “College Community” or “Public Community”.

There was a question about when or how the college community can talk at a council meeting. There might be an equity-based approach to allow each Council to decide their own way of how they handle “college community” participation during meetings. Maybe specify how a specific Council might accept public comment or involvement.

The purpose of the Oversight Group is to gather the questions/issues/concerns to bring to this group to discuss and navigate through.

Each Council should share out what meetings are open to the “college community” and which are closed. They should share how the “college community” can participate, share feedback, etc. for that specific Council. This needs to be listed on their webpage and other ways of sharing that out.

The DEI Committee/Equity Community of Practice will not be an open space, but each of the Councils will have an equity ambassador on their Councils.

Councils need to be sure to pay Associate Faculty members who are on Councils, please send that to Sara Sellards to pay those Associate Faculty members.

At which point do we re-evaluate the membership of Councils because they may have missed someone they should have had in their membership.

The Process Support group will be meeting and providing their work priorities after all the other Councils and will need the Oversight Group to help prioritize their work.

Most retreats for the Councils are happening in October.

The November Oversight Group might be the right time to start reviewing Council priorities.

There are standing committees that easily feed up to specific Councils, but here are some that do not neatly feed-up to specific Councils. What will happen if there is a new committee or a Council that wants a specific committee under them. There will be some of this that needs to work-it’s-way out as we go through the process.

Potential standing agenda items – report-out from each of the Councils, big items/topics that are coming up that may effect all the Councils, onboarding new employees/deans, etc.

### **3. President’s Two - Minutes of Sense**

Tim shared the history as to how this started or why the re-design process began. CCC had Shared Governance when Tim came, but in practice it seemed to be top-down with the focus of groups surrounding only a few people at the college. We are now working toward something more participatory and be able to empower those at the appropriate level to make decisions. Tim has a fear that CCC will fall into old habits and try to re-create the old College Council.

As the Oversight Group, we might report-out to the entire “college community” quarterly as to what has been going on.

#### **4. Our Path to Success**

#### **5. Review Commitments and Deadlines**

Write down notes of these we need to do and bring them to this group.